

Train the Trainer



HR Edition 

Ensuring your Session is Dynamic and Memorable!

Train the Trainer is a practical hands on workshop to help equip anyone who needs to conduct training in a work environment. It starts where the Certificate IV Training and Assessment ends and focuses on the practical understanding and delivery skills required to conduct great, dynamic training sessions. Whether you have completed the CERT IV in Training and Assessment or not, this workshop is relevant to anyone looking to find ways to become a dynamic and engaging trainer.

In this session you will be hand held through facilitation techniques including how to engage participants, deal with difficult or dis-engaged participants. You will also get to construct and deliver your own training segment and gain 360 degree feedback for ongoing improvement.

You will be given the tools and methods to train in a variety of modern-day style training situations.

This includes:

- Face to face sessions.
- Virtual Zoom Sessions.
- Hybrid Room and Zoom sessions.
- One on One, small, medium and large groups.

Designed for?

- Anyone who needs to conduct training for one on one, small, medium or large groups.
- Those who have completed the Certificate IV Training Assessment and know they need more. The Cert IV TAE is not a requirement to attend this course.
- Anyone who desires to learn the preparation, structure, delivery, interpersonal and audience engagement skills to deliver dynamic training sessions.
- An ideal group size is 6 – 10 participants.

Key Learning Outcomes

- ✔ Understand and apply the core fundamentals of dynamic facilitation and training.
- ✔ Understand the behavioural psychology behind how people learn.
- ✔ Set up the training environment for success.
- ✔ Deal and manage adversity of participants.
- ✔ Strategies to manage difficult participants.
- ✔ Interactive questioning and listening skills.
- ✔ How to prepare a session to be more interactive and engaging.
- ✔ Know the techniques to think on your feet.
- ✔ Understand how to connect with any group even when there are challenges.
- ✔ Use a variety of different adult learning styles.
- ✔ Analyse the audience and match the training delivery at the right level.

Live Face to Face, Virtual or Hybrid



Power Sessions



Half-Day



1-Day




2-Day



Coaching

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